

## JOB DESCRIPTION

**Position Title:** Outside Machinist

**Immediate Supervisor:** Shipyard Manager or Designee

**Summary of Duties & Responsibilities:** Provide quality repair services and upgrades to vessels. Duties include inspections, routine maintenance, diagnostics, repairs, excellent customer service, and other duties as assigned.

**Experience, Education, and Knowledge Preferred:**

Shaft and bearing alignments  
Remove and install engines  
Remove and replace rudders and props  
Pump and motor alignment  
Knowledge of fuel systems, plumbing & exhaust systems  
Knowledge of proper rigging techniques  
Ability to fit & weld  
Knowledge of OSHA regulations and environmental compliance  
High School Diploma, GED, or equivalent training & work experience

**Minimum Qualifications**

1. Able to lift 50 pounds regularly
2. Must have, or be able to obtain, a valid Oregon driver's license
3. Authorized to work in the United States
4. 5 years prior vessel maintenance experience

**Other:**

- Physical condition compatible with job requirements
- Must comply with the policies and procedures set forth in the Port of Toledo Employee Handbook
- Will need to work in all weather conditions
- Able to maintain confidentiality
- Must be able to pass a drug test and background check
- Ability to work overtime and have a flexible work schedule to accommodate peak season demands, special events, severe weather conditions etc.
- Maintain a professional relationship toward public, customers, contractors, vendors, law enforcement & regulatory agencies

The above statements are intended to describe in general nature the level of work being performed by people assigned to this position. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

I have read and understand the above described summary of duties, responsibilities, and expectations for the position of Outside Machinist.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Port Manager

\_\_\_\_\_  
Date