

RESCHEDULED REGULAR MEETING MINUTES

Tuesday, August 25, 2026, 6:00 p.m.

A rescheduled regular meeting of the Port of Toledo Board of Commissioners was held at the Port of Toledo Main Office, 496 NE Highway 20, Unit 1, Toledo, Oregon.

- **Call to Order**

- The rescheduled regular meeting of the Port of Toledo Board of Commissioners was called to order at 6:10 p.m. by Commission President Lorna Davis.

- **Roll Call**

- Commissioners present were President Lorna Davis, Zack Dahl, Chuck Gerttula and Charles Cyphert, constituting a quorum of the Commission.
- Staff present were Interim Port Manager Don Mann and Administrative Specialist DeeAnn Ramos.

- **Introduction of Visitors/Public Comment**

- Adam Springer, Legal Counsel, Casey Nokes, Legal Counsel, Debbie Scacco, Port Manager, Becky Bryant, Business Oregon, Rich Huebner, Toledo City Manager, Tracy Mix, Toledo Mayor, Central Coast Ledgers.
- Stu Strom, Bud Shoemake, Ethan Carson, Tony Johnson, Jeff Charbonneau, Juan Galicia, Chris Youngman, Rick Hernandez, Gary Frazier, Deward Seubert, Darcy Hammond and Jonathan Mix.
- Public Comment:
 - Stu Strom – Wooden Boat Show was successful largely because of Crystal Hunter, she deserves recognition. Concerns were raised regarding allegations that an employee was rude and unprofessional toward Stu and his wife.
 - R Hernandez – witnessed once an office of chaos and turmoil (Port Office), supports D Scacco.
 - E Carson – D Scacco has never been disrespectful.
 - T Mix, Toledo Mayor – D Scacco has went the extra mile, asked Commission to ensure that the right person was being removed.
 - J Galicia – D Scacco has always been kind and has sacrificed a lot for the Port. Asks to reconsider decision to dismiss.
 - T Johnson – Worked with D Scacco for 12 yrs, has done a lot for employees, gave his support.
 - J Charbonneau and G Frazier – Concurred the sentiments of their fellow coworkers, in support of D Scacco.

- **Executive Session**

- The Board convened in Executive Session at 6:40 p.m. pursuant to ORS 192.660(2)(h) to consult with legal counsel concerning the legal rights and duties of the Port regarding current litigation or litigation likely to be filed.
- Present: Adam Springer, Legal Counsel, Casey Nokes, Legal Counsel, Don Mann, C Cyphert, C Gerttula, L Davis and Z Dahl.
- The Executive Session concluded at 7:05 p.m. No decisions were made.

- **Regular Meeting**

- The Board reconvened in regular session at 7:10 p.m.

- **Approval of Minutes**

- Regular Meeting - June 23, 2026
 - Motion made to approve June 23, 2026 minutes as corrected by Z Dahl, seconded by C Gerttula. Approved as amended. (4/0)
- Special Meeting - June 26, 2026
 - Motion made to approve June 26, 2026 minutes as corrected by Z Dahl, seconded by C Cyphert. Approved as amended. (4/0)
- Special Meeting - July 9, 2026
 - Motion made to approve July 9, 2026 minutes by C Cyphert, seconded by C Gerttula. Approved. (4/0)
- Special Meeting - July 15, 2026
 - Motion made to approve July 15, 2026 minutes by Z Dahl, seconded by C Gerttula. Approved. (4/0)
- Regular Meeting - July 21, 2026
 - Motion made to approve July 21, 2026 minutes by Z Dahl, seconded by C Cyphert. Approved. (4/0)
- Special Meeting - August 3, 2026
 - Adam Springer requested the approval be tabled until he can review.

- **Staff Reports (written reports included in meeting packet)**

- Shipyard Report
 - Written report was received and discussed.
 - D Mann added additional information from Ben Victorine.
 - Contract schedule for washdown slabs was provided to Commissioner's.
- Maintenance Report
 - Written report was received and discussed.
- Port Report
 - Written report was received and discussed.
- Manager's Report
 - Written report was received and discussed.
 - Is there a spending limit placed on the Port Manager?
 - Is working on a surplus equipment list.
 - Presented an amended service agreement with the Port of Newport for derelict vessel of an extended substantial completion date of November 30, 2026, C Gerttula made a motion to authorize Don Mann to sign amended service agreement, seconded by Z Dahl. Motion passed. (4/0)
 - Discussed contracting with a different IT company, Ultrex.
- Financial Report
 - Financial information was received and discussed.
 - Central Coast Ledgers introduced themselves to the Commissioner's.

- **Old Business**

- Commissioner Appointment
 - A motion to appoint Barry Bruster to the vacant Commissioner position was made by C Gerttula. No second, motion failed.
 - A motion to appoint Suzanne Silvonen to the vacant Commissioner position was made by C Cyphert, seconded by Z Dahl. Motion passed. (3/1)

- **New Business**

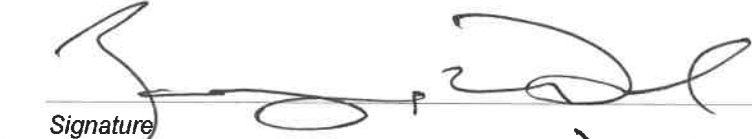
- Fiscal Year 2025-2026 Audit
 - A motion to authorize Don Mann to sign the Audit Engagement Letter for Grimstad CPA by Z Dahl, seconded C Cyphert. Motion passed. (4/0)
- Open hearing by Commission to consider the dismissal of the Port Manager (ORS 192.660(2)(b))
 - Adam Springer requested a postponement of hearing pending ongoing negotiations. A motion was made to authorize Adam Springer, Legal Counsel to negotiate on the Port's behalf by Z Dahl, seconded by C Cyphert. Motion passed. (4/0)

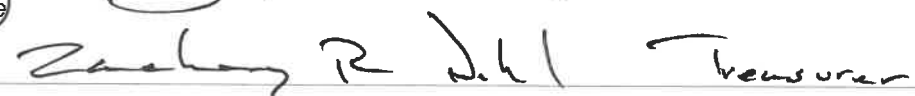
- **Decision Items**

- The July financial reports and the July bill pay list were approved by motion by C Gerttula, seconded by Z Dahl.. (4/0)
 - The May and June financial reports will be presented at the September meeting.
- A motion to name Don Mann and Zack Dahl as Program Manager for the Port's Oregon Coast Bank and BMO accounts and all lines of credit, made by Z Dahl and seconded by C Gerttula. Motion passed. (4/0)
- A motion removing Debbie Scacco and adding Zack Dahl and Don Mann to the Oregon State Audit Division as registered agents made by Z Dahl, seconded C Cyphert. Motion passed. (4/0)

- **Adjourned Regular Meeting**

- There being no further business, the meeting was adjourned at 7:57 pm. Motion by C Gerttula, seconded by C Cyphert. (4/0)


Signature


Zachary R Dahl Treasurer

Print Name, Title

Minutes prepared by DeeAnn Ramos

