

Port of Toledo Budget Committee
Minutes Thursday, May 28, 2026, 6:00 pm

Call to Order: Commission President Lorna Davis, called the 2026-2027 Budget Committee meeting to order at 6:01 pm.

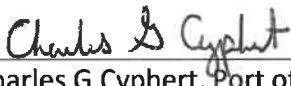
1. **In Attendance:** Port Commissioners: Chuck Gerttula, Charles Cyphert, Zack Dahl, and Lorna Davis. Committee members: Jim Chambers, Cora Warfield and Suzanne Silvonen. Port staff: Port Manager Debbie Scacco and Assistant Specialist DeeAnn Ramos.
2. **Elect Budget Committee Chair & Secretary:** Commission President Davis asked for nominations for Committee Chairman and Secretary. Jim Chambers nominated Zack Dahl for Chairman, Charles Cyphert seconded. Zach Dahl was elected unanimously as Chairman (7/0). Chuck Gerttula nominated Charles Cyphert for Secretary, Zach Dahl seconded. Charles Cyphert was elected unanimously as Secretary (7/0).
3. **Presentation of Budget:** Budget Officer Debbie Scacco read the budget message into the record. Scacco asked if anyone had any comments prior to reviewing the proposed budget. Debbie Scacco reminded the committee that budget appropriations are made at the organizational unit level.
4. **Discussion:** The full budget was reviewed and discussed.
 - **General Fund:**
 - **Revenue (page 1)**
 - Line 1: Beginning Fund Balance reduced to \$0.00
 - Line: Transfer from Reserve Fund increased from \$10,000 to \$40,000
 - Line 21: ODOT Carbon Reduction Grant: Commissioner L Davis directed that ODOT Carbon Reduction Grant (page 1 line 21) and EV Purchase-Carbon Reduction Grant (page 3 line 2) may only be utilized by a quorum decision of the Commission board.
 - Line 23(a): Lincoln City/GP Community Service Fee Income reduced to \$0.00
 - **Expenditures (page 2-5)**
 - Page 2
 - Line 8: Attorney increased from \$2,500 to \$4,500
 - Line 9: Audit increased from \$30,000 to \$35,000
 - Line 10: Commissioner's Per Diem reduced from \$2,000 to \$1,000
 - Line 24: Miscellaneous Other reduced from \$4,000 to \$3,000
 - Line 33: Wooden Boat Show reduced from \$25,000 to \$20,000
 - Page 4
 - Line 14: N Bay Industrial Park reduced from \$5,000 to \$2,500
 - Line 15: Port Station One reduced from \$5,000 to \$2,500
 - Line 25: Equipment Purchases reduced from \$3,000 to \$2,500
 - Line 26: Building Improvements reduced from \$8,000 to \$0.00
 - Page 5
 - Line 10: Contingency reduced from \$25,000 to \$10,511
 - Line 13: Unappropriated Surplus reduced from \$73,869 to \$12,000
 - **Boatyard Enterprise Fund:**
 - **Revenue (page 6)**
 - Line 6: Boatyard Income reduced from \$2,922,000 to \$2,800,000
 - Line 10: Miscellaneous Income includes Scrap Metal increased from \$20,000 to \$42,000
 - **Expenditures (page 7-10):**
 - Line 16: Contingency reduced from \$50,000 to \$10,000
 - Line 19: Reserved for future & Unappropriated reduced from \$33,089 to \$13,869
 - **Depot Slough Reserve Fund (page 11):**
 - Line 3: Lincoln County/GP Community Service Fee Income increased from \$8,000 to \$38,000
 - **Sewer Extension Project Special Grant Fund:** No changes to proposed amounts.
 - The total for all funds \$7,536,892
5. **Public Comment:** No public comment was received.

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6. Approval of the Budget:

- A motion was made "I move to approve the budget for fiscal year 202/2027 as adjusted" by Chuck Gerttula and seconded by Zach Dahl. Motion passed 7/0.
- A motion was made "I move to approve the operating tax rate for fiscal year 2026/2027 of \$0.2345 per \$1,000 by Chuck Gerttula and seconded by Zach Dahl. Motion passed 7/0.

7. Adjournment: It was moved and seconded (Dahl/Gerttula) to adjourn at 8:14 pm. 7/0



Charles G Cyphert, Port of Toledo Budget Committee Secretary

Minutes prepared by DeeAnn Ramos